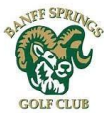




Member Policies & Information Handbook

FINAL DRAFT – March 2026

The Banff Springs Golf Club has had a long relationship with the Indigenous Peoples since its inception in 1911. Today we continue to respect and acknowledge that the Club operates on traditional Treaty 7 territory. These lands around us continue to be a gathering place for members of the Blackfoot Confederacy, including the Siksika, Kainai, and Piikani First Nations; the Îyârhe Nakoda of the Chiniki, Bearspaw, and Goodstoney First Nations; the Tsuut'ina First Nation; the Métis Nation of Alberta, and many others. We are honoured to work with all Peoples to sustain the environment, cultures, and the game of golf that we share together.



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INTRODUCTION

The Banff Springs Golf Club (BSGC), established in 1911, is a not-for-profit corporation under the Alberta Societies Act. Its main purpose is to operate a Club that promotes interest in the game of golf, conducts matches and competitions under its own auspices, organizes and conducts matches and competitions entrusted to it by others, and protects the mutual interest of its members.

Since its inception, BSGC has had a close “symbiotic” relationship with the owner/operator of the golf course – initially the Canadian Pacific Rail Company/ Canada Dominion of Interior – Parks, and now Fairmont Hotels & Resorts – a Canadian international hotel and golf courses operator – and a division of ACCOR SA of France. Together over the years, the Club and the course owners have both developed the course and built its reputation as one of the finest golf courses in the world. For a complete history of our course/club please find a copy of [*Banff Springs Golf Course – Celebrating 100 Years*](#), by E.J.(Ted) Hart; published in 2011, or ***Golf on The Roof of the World – A History of the Banff Springs Golf Club and Course***, by E.J. (Ted) Hart; published in 1999.

Our Club has a very rich history of traditional tournaments for Men and Women, as well as Juniors. Many of today’s Men’s Night and Women’s Day tournaments harken back over a hundred years! Indeed, BSGC was one of the first clubs in the world to have Ladies members and tournaments! That said, BSGC has always had a commitment to evolve and modernize the game, the course and our competitions. Newer members are encouraged to get to know our history and the background of how we do things today.

As a member of the BSGC you join past & current generations of golf enthusiasts in learning, developing and advancing the game of golf in our community. In agreement with Fairmont, our Club has a maximum of 200 Adult and Intermediate members, along with up to 50 young people in an active Juniors program to develop future generations of golfers. Club members enjoy some very unique benefits, however your membership in the club also brings with it some responsibilities, to amongst other things: respect the game of golf, respect the course, and respect fellow members, staff, guests and public players. Together with Fairmont we take pride in ensuring the sustainability of our environment, our facilities and equipment, and the volunteers and staff involved in operating the club and the course.

This *BSGC Member Policies & Information Handbook* (Member Handbook) is meant to clarify how we operate the Club and interpret our constating documents – beyond the legal requirements stated in the **BSGC Objects and By-Laws**. These Policies serve to guide our Club’s Board of Directors and provide a resource of information to Members. Facets of this and other information are also available on the [Club’s website](#).

If you have any questions about the contents of this document, please don’t hesitate to contact one of the Club’s current Board members.





BANFF SPRINGS GOLF CLUB POLICIES

1. Membership Classes

There shall be 5 classes of membership in the Club:

Adult: Available to adults nineteen (19) years and older, who meet the residency requirements identified in the club by-laws.

Intermediate: Available to up to ten (10) graduates of the local junior program, aged nineteen (19) to twenty-five (25), and who have been accepted into a post-secondary education program.

Junior: Eligibility for junior membership is limited to those individuals who have reached the full age of eight by August 31st of the calendar year but not the full age of nineteen years by August 31st, and who meet the residency requirements for active members. The Fairmont Banff Springs Golf Course has taken on administration of the junior program beginning with the 2021 golf season. Call 403-762-6801 for additional program information.

[Juniors' playing privileges whether only the Tunnel 9 or both the Stanley 18 and Tunnel 9 is dependent on their playing ability as well as knowledge of the rules and etiquette of golf as determined by Fairmont golf course professionals. Green fees will be dependent on an individual's playing privileges and membership fees include lessons, Year-end function, club tournament prizing, administration, Golf Canada membership and the use of pull carts dependent on availability.]

Special Members:

Eligibility for special membership is limited to those adults who have been nominated for special membership by a Fairmont-appointed Director of the BSGC Board. Special membership may be for life or for such period of time as determined by the Board.

Honorary Members

Eligibility for Honorary membership is limited to those persons who, for reasons of their distinguished service to the Club, are awarded Honorary membership by a unanimous vote of the Board. Honorary membership may be for life or for such period of time as determined by the Board. Honorary members are not able to hold Board positions or vote on affairs of the Club.

Active Members are individuals in any of the above 5 classes, who have paid their dues and are members in-good-standing for a membership year that runs from April 1 to March 31. They may attend the AGM, Special Meetings and the Club Final Banquet; however their playing & other privileges depend on the green fees paid.

Legacy Members is a distinction of our membership by Fairmont for the assessment of green fees. BSGC Legacy Members are members of record at the end of the 2022 golf and which have maintained active membership status since that date.



2. Member Privileges

There is significant value in becoming a BSGC Member! You have access to the following privileges and unique pricing arrangements negotiated by the Club with the Fairmont course owners.

- Full access to both the Stanley Thompson 18 and Tunnel 9 courses with up to 7-day advanced booking privileges (starting at 7am of the 7th day in advance), through the **Fairmont Banff Springs Member Booking Portal**.
- Full access to all practice facilities including driving range, putting, chipping/pitching and sand practice zones.
- Unlimited number of rounds access on the Stanley Thompson 18; plus unlimited number of rounds on the Tunnel 9 course. And, there is a limited number of members with these same privileges. **Note:** the exception to this, are those members who have purchased the *Stanley 10* green fees option – this provides for up to 10 rounds per season on Stanley 18, without time/day restrictions, plus unlimited rounds of play on the Tunnel 9 course.
- Unlimited participation in Men’s League, Ladies’ League, Mixed League/Socials, and/or Juniors’ League competition and events organized by the Club’s volunteer Directors of the Board and Captains.
- On a space-available, first-come first-served basis, the ability to invite guests to league competitions/events at the discretion of the Men’s, Ladies’, and Mixed Captains. There is also a special *League Guest Rate* that a member can extend to up to 3 guest(s) playing with them. **[NOTE: Effective 2026, any individual guest will have a maximum of 2 League competitions/events (4 combined) and on a space-available basis, that they may play in over the season – no matter which member or combination of members may invite them. This protects the value of membership for those who have joined.]**
- Participation in Inter-Club competitions as a member of the BSGC team playing both at the Banff home course and away at such clubs/courses as: Jasper Park Lodge Golf Club, Stewart Creek Golf Club, Priddis Greens Golf & Country Club, and Canmore Golf Club. There is no charge for green fees for the first 3 of these events in each season (for each of Men’s and Ladies’ Leagues), for up to 12 team members; based upon a reciprocal arrangement. Fees for participation are for the costs of hosting your playing opponent’s dinner and prizing at BSGC.
- Participation in Club-arranged league dinners and prizing for competitions and tournaments.
- Gold membership in Golf Canada and support for your maintenance of your official Handicap.
- Attendance at the Club’s annual banquet and season-closing golf event.
- Special pricing arrangement for use of power/pull carts, club rentals, storage and other services.
- 30% Discount on food and beverage at all Fairmont Banff Springs restaurants including the Clubhouse, Waldhaus, and main hotel restaurants throughout the April 1 – March 31 year.
- 20% discount on “soft goods” in the Fairmont Banff Springs Pro Shop, April 1 – March 31.
- Hole-In-One Celebration Insurance – The BSGC self-insures adult and intermediate members for up to \$250 who hit a Hole-in-One on the Banff Springs Golf Course duly witnessed by at least one other adult player.
[Members are encouraged to celebrate their special moment with their group at the Clubhouse but can choose to go to any food and beverage establishment of their choosing. The player must have at least one adult witness and the celebration must take place on the same day as the hole-in-one. To be reimbursed up to \$250 by the club, please provide a receipt to secretary-treasurer@banffspringsgolfclub.com . Members who get a Hole-in-One will also be recognized with their name and date on one of the commemorative plaques located in the Clubhouse. Also, don’t forget to report your hole-in-one to the Pro-Shop and check for any Course recognition items! Be sure to take a picture and send it to your Division Captain asap for further recognition.]
- Other special opportunities offered from time to time. (I.e. BSGC Team-member shirts, Fairmont Pro Shop member purchase coupons.)

3. Member Dues, Payment, Initiation, Payment Deadlines & Penalties

There shall be annual dues and a one-time initiation payment schedule.

- **New Member Initiation Fee:**

\$500 one-time fee with application to join.

\$100 fee for Junior members advancing to Adult or Intermediate status.

[Junior members or former junior members who have applied for and been accepted as an adult or intermediate member must pay \$100.00 initiation fee to be submitted with their application.]

- **Annual BSGC Membership Dues:**

Adults: \$200 in addition to Fairmont Green Fees

Intermediates: \$200 in addition to Fairmont Green Fees

Juniors: \$200 incl participation in the Fairmont Jr Prog

Special/Honorary: As determined by the Board

The Board will annually review/set membership dues prior to the renewal notices going out.

- **Annual Member Dues must be paid by April 1st**

- A penalty fee of \$100 will be assessed for late payment.

- Also, new members are approved after this April 1st deadline based upon the number of returning members paid as of this date. Members with unpaid member dues after April 1st risk being replaced by a new member and possibly be unable to renew their membership.

- Annual Club member dues are non-refundable.

Any arrears in payment will result in the immediate suspension of privileges until settled. Reinstatement of playing privileges will be subject to membership spaces availability.

Members who wish to terminate their membership, are asked to submit their resignation notice no later than April 1st each year to the BSGC Secretary-Treasurer.

4. New Membership Application & Sponsorship

There shall be a BSGC Membership Committee to evaluate and approve new members in the Club.

The Membership Committee is comprised of the BSGC Board Members, including 1 Hotel-appointed.

Applications for new membership in BSGC will be accepted between January 1 and April 1 each year. The Membership Committee will review the applications received and the vacant membership spaces (if any); and make their decision regarding admission of new members shortly after the deadline and ideally in advance of the start of play for the new season.

Applicants for new membership shall submit any enquiries and their application to BSGCVicePresident@gmail.com using the **official application form**, which must be signed/sponsored by at least 2 members in good standing. This application form shall also be accompanied by e-payment of the applicable initiation fee to the secretary-treasurer@banffspringsgolfclub.com

Juniors who wish to advance to Intermediate or Adult membership, and Intermediates who wish to advance to Adult membership, must also submit an application email to BSGCVicePresident@gmail.com along with e-transfer of the applicable initiation fee to the secretary-treasurer@banffspringsgolfclub.com



Membership in the BSGC is available to full-time residents of Banff, or the Bow Valley communities from Lake Louise to Lac des Arcs.

Due to limited number of membership spaces, an application fulfilling the basic requirements, does NOT guarantee acceptance.

All new members MUST attend a new member orientation session prior to the start of the season.

5. Injury, Medical, or Temporary Membership Suspension

Members may be able to suspend their membership for up to 2 years within a 5-year period, after at least 1 year in good standing. A written request/application to the Board's Membership Committee is required for consideration. Separate application is required for a second year if required.

Injury or Medical leave requests should provide appropriate documentation as required by the Membership Committee and/or Secretary-Treasurer.

Members will still be required to pay their annual Club membership dues during their absence or any temporary suspension period.

Injury and Medical Leave requests will also be assessed by Fairmont on a case-by-case basis, and depending upon timing of request, they may offer a pro-rated reimbursement of Green Fees.

Temporary Membership Suspension requests (i.e. for individuals on sabbatical, temporary work transfer, etc.), will be further assessed by Fairmont for "holiday" or partial reimbursement of Green Fees.

6. Board & Officer Positions and Role Descriptions

As required in the By-Laws, the Board is comprised of five people elected by the Members, and 2 people appointed by the Fairmont Hotel. Elected members shall hold the positions of: President, Past-President, Vice-President, Men's Captain, Ladies' Captain. The additional Board position of Secretary-Treasurer may be recruited and appointed by the Board. Total of 8 Board members.

The position of Secretary-Treasurer is a position appointed by the Board, requiring special financial and administrative acumen. The Secretary-Treasurer is an Officer of the BSGC Corporation and as Corporate Secretary (not the same as a traditional administrative secretary), has specific legal and Alberta Societies Act responsibilities of the corporation. As Treasurer they also have official regulatory and banking responsibilities. Ideally the Secretary-Treasurer will come from amongst the members but is not required as such.

A member of the Board will be appointed as Junior Program Liaison, to co-ordinate communications with Junior members and their parents, and oversee the fulfillment of the Junior Program contract by Fairmont, through the Fairmont Director of Golf.



President

- Official spokesperson of the Club/Corporation
- Collaborative communications with Fairmont and all board members.
- Chair/lead Board meetings (every 4 – 6 weeks)
- Set meeting agendas with input from Secretary-Treasurer and other Board members.
- In advance of meetings, forward agenda to all board members
- Ensure Club by-laws and policies are adhered to. These include set dates and times for all meetings including AGM, year-end function.
- Assist any Board member in their roles if needed, including standing-in on their behalf if they are unable to attend a function.
- Assist Secretary-Treasurer in monitoring & triaging Club e-mails particularly during the months of May - October.
- Initiate any changes to keep Bylaws and Member Handbook current.
- Create and submit entry to the newsletter (Thompson Times)
- Ensure that Junior trophies are engraved with current winners.
- Teach Vice-President new member procedures.

Vice-President (Incoming President)

- Learn meeting protocols & procedures.
- Read and be familiar with the Club website, Bylaws, and Member Handbook.
- Chair the Board or any official Club meetings if the President is unable to attend.
- Stand-in for the President in any official Club functions, meetings.
- Co-signatory of official documents, cheques, etc. with the President, or with the Secretary-Treasurer.
- Assist any other Board member with their roles (i.e. Men's/Ladies' Captain)
- Other responsibilities as agreed upon by the Board (i.e. mixed league, Jr. Liaison, inter-clubs leader, website oversight, etc.)
- New member contact and application processes, which includes:
 - Reply to all membership inquiries.
 - Guide potential new members through the application/approval process.
 - Meet with the new member if they do not have an existing member proposer.
 - When membership application and full initiation fee of \$500/\$100 is received, put their name forward for approval by Membership Committee.
 - If approved, inform applicant of approval and guide them through the process of new membership; or inform applicant if not successful and their options for continuation on waitlist, etc.

Past- President (Outgoing President)

- The Past-President is not considered an Officer of the corporation for signing/legal purposes
- Officiate the election of new Board positions at the AGM or Special Members Meetings
- Assist Vice-President and President in their roles.
- Provide all Board members with perspective and provide “corporate memory” from past Board work and decisions.
- Organize the year-end function in conjunction with Fairmont.
- Keep board and members updated on details of year-end function.
- Other responsibilities as agreed upon by the Board (i.e. Jr Liaison, Mixed-League Captain)



Men's and Ladies' Division Captains

- Recruit and lead other members to assist in their responsibilities. (i.e. Vice-Captains)
- Coordinate and manage weekly events for Men's Nights/Ladies' Days/Mixed Events.
- Develop annual Division budget & manage external income (i.e. sponsorship, donations), expenses (i.e. prizing, event costs, sponsorship signage, trophy recognition) & other finances.
- Develop season competition & inter-club calendars and communications plan
- Organize and lead after-golf event gatherings.
- Solicit and distribute prizes.
- Manage respective trophy engraving.
- Ensure division-member Golf Canada handicaps are accurate and up-to-date
- Create an entry for the Club newsletter (Thompson Times) each month of the season.

Note: While the Club delegates the Junior Program operation to Fairmont; the Board shall name a Juniors Liaison to provide oversight and ensure appropriate communications at the Board-level. The Board's Juniors Liaison may organize and host a parents', juniors', and Fairmont team pre-season orientation session.

Secretary-Treasurer

- The Secretary-Treasurer is an Officer of the corporation and has specific legal and Alberta Societies Act duties and responsibilities.
- Ensure the Club By-Laws and Policies are up-to-date and being followed.
- Ensure minutes of the Board and AGM/Special Members meetings are recorded and stored.
- Submission of Annual Financial Statement & Annual Report to Alberta Societies Director by deadline.
- Submission of Board member names and contact information to Alberta Societies Director within 30 days of any changes.
- Ensure the Board Policies are up-to date (with Vice-President) and are being followed by the Board and Members.
- Ensure appropriate notice of AGM and Special Members meetings along with cut-off dates for submission of Board position nominations.
- Manage and report to the Board, all financial and banking matters with updates at all Board meetings. This includes but is not limited to:
 - Reconciling all Club initiation fees
 - Reconciling all member annual dues
 - Paying out Golf Canada fees
 - Ensuring set-up of member Golf Canada accounts
 - Paying all other Club-related costs with approval of the board
 - Store and maintain Club files and documents.
 - Present financial summary at the AGM.
 - Assist President with meeting agendas.
 - Send/Support sending of all Club membership correspondence.
 - Assist Captains and other Board members with member communications as required.
 - Maintain accurate, current member list and contact data
 - Manage the list of Legacy Members



7. Board Member Code of Conduct, Confidentiality and Conflict of Interest

BSGC Board Members/Directors of the Board and Officers are expected to adhere to the highest standards of personal and professional integrity and shall protect the interests of the Club.

- To prevent any conflicts between personal interests and BSGC business.
- To provide transparency to all members and stakeholders around any real or perceived conflicts of interest.

When members or other stakeholders perceive Board members and Officers acting in a manner that takes advantage of their position or provides them significant personal benefit, this leads to reduced confidence and trust in BSGC's leaders. It can also potentially cause the Club to break down and have members leave, challenge or sue the Board/Officers, or other problems. This is to be avoided.

A Board member owes their primary duty to BSGC, in all matters brought before them on BSGC Board, or in public acting as a representative of BSGC. In carrying out their *Fiduciary Duty* the Board member is expected to:

1. Act honestly and in good faith.
2. Act in a manner that avoids a conflict of interest and any appearance of a conflict of interest with that of the Club at all times.
3. Subordinate every, and all, personal interests to those of the Club.

In practicality, it is reasonable to assume that a Board member may from time to time, find themselves in a conflict of interest between matters of the corporation and:

- A personal financial interest,
- A competing business interest of a company or organization in which they have a significant personal interest, employment, or ownership,
- An employment or contracting interest of a close family member, friend or co-worker who may benefit from their actions as a Board member,
- Consideration for an award or distinction of the Club,
- Social or political gain or "opportunity" of which the Director learns in advance of others by reason of the Director's position.

There is nothing inherently wrong with a conflict of interest. Problems only arise when a person who has such a conflict fails to place their personal interest second to, or behind, that of BSGC. Also, a person who is a Director of two corporations involved in the same or related transactions may not give priority to either corporation – and must remain neutral to both.

A majority vote of the Board shall determine if a potential conflict of interest is a bona-fide conflict of interest.

- A Director who has a bona-fide conflict of interest will withdraw from discussion related to the matter if the other Board members feel they might influence the situation and will not participate in any decision-making that takes place. If such a conflict arises, the Director shall:
 - Inform BSGC Board Chair of their conflict of interest as soon as is practicable,
 - Withdraw from discussion of the matter as might be appropriate to providing or being seen to provide influence on the discussion and/or gain further personal benefit,
 - Abstain from voting on the matter or remove themselves from the room in which the vote is conducted before the vote.



While the main duty to declare a conflict of interest rests with the individual having the conflict, any Board member may declare a concern of conflict of interest as a point of order with the Chair. The Chair shall then rule as to whether or not there is an actual or perceived conflict of interest. If any Board member is unsure of a personal or colleague's status of conflict of interest, he/she may ask the Board Chair and/or Board Secretary for a ruling in the matter. The Chair may at their discretion, put the determination of conflict forward for consensus or vote by the whole Board.

As an organization leading by example and having a positive reputation tied to exceptional ethical practice is a critical aspect of our brand.

- We promote an ethical Club environment.
- We operate honestly and with integrity and work to prevent bribery, fraud, and corruption.
- We do not offer or accept bribes, or let others bribe us.

8. Board Processes

- Signing Authority – The President and Vice-President acting together or either one acting with the Secretary-Treasurer may sign documents, contracts, cheques of the Club on behalf of the Club.
- The Board shall meet at least quarterly to ensure timely handling of Club and membership matters. The Board may meet more frequently at the judgement of the President or Board as a whole.
- The Board shall follow an adapted style of *Roberts Rules of Order* for making motions and Agenda management. That said, the Board is encouraged to work to consensus on all matters that affect members and the Club. If the Board cannot reach consensus on a matter, the decision may be postponed or ultimately a vote shall be taken with a clear majority required to pass. (I.e. a “tied” vote fails to pass.)
- The AGM and any Special Members Meetings will also follow *Roberts Rules of Order* as led by the Club President or alternate.
- Committees of the Board (i.e. Men's/Ladies' Division Captains, Rules Committee, Membership Committee), should not get caught-up in using Roberts Rules of Order – their function is to get work done, not work like mini-Boards. Good “notes” and especially a summary of Action Items with timelines, are encouraged for these committees.

9. Business/Strategic Plan and Annual Budget

There shall be a current multi-year Business Plan, and Board-approved Draft Annual Budget in place before the end of December each Fiscal Year.

Each Division Captain shall outline their revenues, expenses, and net-contributions for their division of the Club. The President and Vice-President, along with the Secretary-Treasurer shall provide a consolidated Budget for the fiscal year which includes the division budgets for the AGM.

BSGC is a non-profit, non-share capital corporation; but that does not mean it can't run a surplus to ensure a “rainy day” fund or other retained earnings holdings; to fund future programming development, website/administrative development, or other future initiatives. The Club's main source of revenue is from member dues and occasional new member initiation fees. Sponsorship is also an important source of revenue for the divisions' tournament prizing.

The Business Plan shall identify plans for maintaining/growing revenue generation, sponsorships and membership fees, along with divisions' operating income, expenses and any applicable capital



expenditures. The Board's overall performance against budget shall be reported to members in the Annual Report at the AGM and posted on the protected area of the Club website.

10. Annual General Meeting (AGM) and Annual Special Meetings

Election of new Board members will occur at a Special Meeting of Members held in conjunction with the Annual Banquet. 21-days advance notice will be given to all members by email.

A call for nominations of new Board positions shall be made over the summer season, and the cut-off for nominations shall be no less than 10 days out from the Special Meeting/Annual Banquet.

If required, any votes will be conducted at the Special Meeting in advance of the dinner, and all elected or even acclaimed positions, shall be ratified by a vote of the full membership present at the Special Meeting.

The AGM shall be held in the Spring, in advance of the start of the golf season.

- Members are expected to wear appropriate "smart casual" attire for this meeting, consistent at minimum, with proper dress-code expected on the golf course.
- The Annual Report and Financials of the previous year will be presented to the members at the AGM.
- League Captains will also update members at this meeting, and after by email, of the season schedule for their respective divisions.
- The Rules Committee shall provide an update regarding any new Local Rules or concerns regarding members following the Rules of the Club or Fairmont. This will also be circulated by email following the meeting to all members.

11. Advance Booking of Tee-Times

The 7-day advance booking window for Members shall start at 7am local time.

Members shall not use the booking system in advance of this 7am window opening, even if the booking system allows. Member bookings will be monitored by Fairmont, and any member not respecting this window start time may lose booking privileges and/or have their booking (s) cancelled.



12. Men's League

The Men's Division members of the Club shall have the opportunity to play in a Men's League of competitions and tournaments as one of their benefits of membership. The Men's Captain and any Vice-Captains shall be responsible for scheduling and running these league activities. The Men's Captain has final authority over what members and guests may play at any such competition or event based upon sign-up processes used, space available on the tee-sheet with Fairmont, and any other criteria that may be set out by the Men's Captain. Men's Captain email: BSGCMensCap@gmail.com

The men's membership may receive member contact information of fellow men's members from the captain to expedite communication and set-up of tee-time bookings. This members' contact information shall only be used for this purpose and shall NOT be made public or used for any other purposes outside of Club play. Any members who wish to have their contact information not circulated to fellow members shall contact the Secretary-Treasurer to request their information removal. All members' contact information will however be used by the captain(s) in order to communicate the details regarding Men's League.

Currently there is a Men's League event each Wednesday afternoon-evening of the season that the Stanley 18 course is open for play. Several traditional and new tournaments of competition and/or fun are scheduled throughout the season. Trophies and other prizes are awarded to participants at the discretion of the Men's Captain.

Those who sign-up for Men's Night shall be expected to play in that week's tournament, following the rules of that week's tournament.

- To sign up for Men's Night, register by clicking on "Men's" at www.banffspringsgolfclub.com before **6pm Monday night** throughout the golf season. Under the Men's tab you will also find a schedule, tournament formats, and the weekly draw, which is posted by noon on Tuesday for the following day's event. To check your draw time, check the "Men's Draw" link on the website.
- If for some reason you can't make your Men's night tee time, email the Men's Captain who will then fill your spot in the draw with anyone in the waitlist.
- If you miss the sign-up deadline and still wish to play, again send an email ASAP to the Men's Captain who may add you to a waitlist, or slot you in if there are available slots.

Men's League Major Tournaments

Multi-week/-day competitions such as the Club Championship, 1st Flight Championship, President's Cup and Club Stroke Play Championship are generally played outside Men's Night but may see qualification and finals rounds played within Men's Night.

Starting in 2026, early rounds of match play may allow for 1 friend of each competitor playing in a match foursome. However; starting in the match play Semi-Finals rounds, and Round 3 of Stroke Play Championship, only 1 **non-playing** caddie will be allowed to accompany competitors. This maintains pace-of-play and the focus on the competition at hand.



Non-competing members are encouraged to attend and watch the Semi-Finals/Finals of our Major Tournaments as a walking gallery.

Starting in 2026, a limited number of Junior members who meet minimum criteria, may be allowed to compete in and win the Club Championship and/or 1st Flight Championship match play contests.

Guests – Guests of Men’s members may be allowed, on a space available basis, to play in Men’s Night competitions, and in some cases may also be allowed to win such tournaments. Guest play and eligibility for prizes shall be at the discretion of the Men’s Captain.

- Guests of members and/or staff guests at the invitation of Captains, must be accommodated within the number of tee-time spots that Fairmont has provided to the Captain for each event.
- There shall be a strict limit of the number of times any particular person may play in the Men’s Nights during the course of the season – regardless of which member (s) may invite them.
- This limit is 2 times per season. (4 Total between Men’s and Mixed leagues.)
- A member may invite a maximum of 3 guests at a time and must play with their guests.
- Guest play on Men’s Nights shall not interfere with that week’s tournament/event and all members/guests in the foursome shall play by the rules of that week’s event – otherwise they may play outside the event and book through the Fairmont booking system as normal.
- A special Men’s Night guest rate is available as outlined in the Fairmont section below.
- Junior Members may be allowed to play as a guest on certain Men’s Nights, at the discretion of the Men’s Captain, to a maximum of 2 times per season.

The Men’s Captain/Vice-Captains are responsible for running sign-up and then allocation of members into foursomes on the tee sheet/tee times. The decisions on sign-up, cut-off, allowance of guests, cancellation and waitlisting, along with starting holes for shotguns is at the discretion of the Captain.

A special “league event guest rate” may be provided for guests playing on these days. It is up to the member to check-in his guest to get the reduced rate. The Men’s Captain will identify these individuals when submitting the draw to Fairmont. Similarly, members with the Stanley 10 Pack shall check-in at the Pro Shop and provide their coupon for play in Men’s night.

General

Any special requests/guest requests shall be made to the Captain in advance of the event – using the regular sign-up portal comments section and/or by email.

While the Club may utilize the assistance of Fairmont staff in the running of Men’s League events, members shall NOT contact staff regarding their participation in, tee-sheet assignment, cancellations, etc. regarding Men’s League events. All communications shall be channelled to the Men’s Captain(s).



13. Ladies' League

The Ladies' Division members of the Club shall have the opportunity to play in a Ladies league of competitions and tournaments as one of their benefits of membership. The Ladies' Captain and any Vice-Captains shall be responsible for scheduling and running these league activities. The Ladies' Captain has final authority over what members and guests may play at any such competition or event based upon sign-up processes used, space available on the tee-sheet with Fairmont, and any other criteria may be set out by the Ladies' Captain.

The Ladies' membership may receive member contact information of fellow Ladies' members from the Captain in order to expedite communication and set-up of tee-time bookings. This member contact information shall only be used for this purpose and shall NOT be made public or used for any other purposes outside of Club and Interclub play. Any members who wish to have their contact information not circulated to fellow members shall contact the Secretary-Treasurer to request their information removal. Members' contact information will however be used by the Captain(s) in order to communicate the details regarding Ladies' League and Interclub competitions.

Currently there is a Ladies' League event each Tuesday late-morning/early afternoon of the season that the Stanley 18 course is open for play. Several traditional and new tournaments of competition and/or fun are scheduled throughout the season. Trophies and other prizes are awarded to participants at the discretion of the Ladies Captain. **Those who sign-up for Ladies' Day shall play in that week's tournament following the rules of that week's tournament.**

- Sign-up for the Ladies division closes at **6 pm Sunday nights** throughout the golf season. Any late sign-ups will be put on a waiting list and inserted into available spots if they become available.
- To sign-up for a Ladies Day or to check the weekly draw, go to www.banffspringsgolfclub.com and click "Ladies Day Sign-up" or Ladies" Draw.
- A special "league event guest rate" may be provided at the discretion of the Ladies Captain for guests playing on these days, The Ladies Captain should identify these individuals when submitting the draw to Fairmont.
- Similarly, members with the Stanley 10 Pack shall check-in at the Pro Shop and provide their coupon for play on Ladies' Day.
- If for some reason you can't make your Ladies' day tee time, email the Ladies Captain who will then fill your spot in the draw with anyone on the Waitlist.
- If you miss the sign-up deadline and still wish to play, again send an email ASAP to the Ladies Captain who may add you to a Waitlist, or slot you in if there are available slots.

Ladies' League Major Tournaments

Multi-week/-day competitions such as the Club Championship, are generally played outside Ladies' Day, but may see qualification and finals rounds played within Ladies' Day.

Starting in 2026, a limited number of Junior members who meet minimum criteria, may be allowed to compete in and to win the Ladies' Club Championship.



Guests – Guests of Ladies’ members may be allowed, on a space available basis, to play in Ladies’ Day competitions, and in some cases may also be allowed to win such tournaments. Guest play and eligibility for prizes shall be at the discretion of the Ladies’ Captain.

- Guests of members and/or staff guests at the invitation of Captains, must be accommodated within the number of tee-time spots that Fairmont has provided to the Captain for each event.
- There shall be a strict limit of the number of times any particular person may play in the Ladies’ Day during the course of the season – regardless of which member (s) may invite them.
- This limit is 2 times per season. (4 Total between Ladies and Mixed leagues.)
- A member may invite a maximum of 3 guests at a time and must play with their guests.
- Guest play on Ladies’ Day shall not interfere with that week’s tournament/event and all members/guests in the foursome shall play by the rules of that week’s event – otherwise they may play outside the event and book through the Fairmont booking system as normal.
- A special Ladies’ Day guest rate is available as outlined in the Fairmont section below.
- Junior Members may be allowed to play as a guest on certain Ladies’ Days, at the discretion of the Ladies’ Captain, to a maximum of 2 times per season.

The Ladies’ Captain/Vice-Captains are responsible for running sign-up and then allocation of Members into foursomes on the tee sheet/tee times. The decisions on sign-up cut-off, allowance of guests, cancellation and waitlisting, along with starting holes for shotguns is at the discretion of the Captain.

Any special requests/guest requests shall be made to the Captain – using the regular sign-up portal.

While the Club may utilize the assistance of Fairmont staff in the running of Ladies’ League events, Members shall NOT contact staff regarding their participation in, tee-sheet assignment, cancellations, etc. regarding Ladies’ League events. All communications shall be channelled to the Ladies’ Captain(s).

14. Mixed Events/Socials/Tournaments

The Club endeavours to organize a series of mixed events/socials on some Sunday afternoons through the season, as Fairmont may provide. Ladies and men members of BSGC are encouraged to play in our Mixed Events & Tournaments to enhance Club spirit and get to know members outside your specific Divisions. A dinner in the clubhouse is an important part of these events, and thus sign-ups for these events include a commitment to both golf and dinner.

Members may play in a mixed league/social event as a benefit of their membership.
Play and sign-up in these events may be done as a couple or as a single.

The Club's Mixed league/events schedule will be established early in the year, and all details plus sign-up deadlines will be found on our website in the Mixed League/Events section. The Sign-up mechanism will be similar to the Men's/Ladies' leagues and will be established and communicated in advance of events. Mixed league/events sign-up cutoff and guest policy will be the same as those of the Men's and Ladies' leagues above.

Guests Policy will be same as for the Men's and Ladies' leagues, including:

- There shall be a strict limit of the number of times any particular person may play in the Mixed League during the course of the season – regardless of which member (s) may invite them.
- This limit is 2 times per season. (4 Total between Ladies'/Men's and Mixed leagues.)
- A member may invite a maximum of 3 guests at a time and must play with their guests.

BSGC Board member(s) will serve as Captain(s) for these events throughout the season.

15. Junior Program/League

BSGC has contracted with Fairmont Banff Springs to operate our Junior Program.

As such, Fairmont will designate one of their staff as the Jr Program Co-ordinator each season.

The BSGC Board will designate one Board member to act as Jr Program Liaison each season. The Jr Program Liaison will be the contact point for Junior members and parents if they have any questions, along with the Fairmont Jr Program Co-ordinator. The Jr Program Liaison will also oversee the contracting and work of Fairmont in operation of the contract interacting through the Fairmont Director of Golf.

“Tunnel Juniors” are 8-12 years old. Once they reach age 13 – 18, they may request to become a “Stanley Junior”. These requests will be reviewed by Fairmont golf staff who will make this determination. Determination will be based upon preparedness to play without supervision and ability to maintain the etiquette and pace of play for the game on the Stanley Thompson course. There is an increased green fee for Stanley Juniors. ***Parents of Juniors are always responsible for the conduct and safety of their children when at the Course.***

Tunnel Juniors and children twelve years of age and under are not permitted at the practice facility or on the course unless accompanied by an adult or taking instruction with a golf professional. Up to four junior players in a group can be accompanied by a non-playing adult. Alternatively:

- A non-member adult can play the Tunnel course while accompanying up to 3 Junior players for \$40.00 + GST green fee.



- A non-member playing with three juniors on Stanley – are 50% off (use member guest rates).
- The non-member junior rate on Tunnel and Stanley are 50% off (same as member guest rate)

Lessons may be booked by talking with the individual golf professionals involved with the Juniors program or by contacting the golf reservation line where they will arrange for a golf pro to contact you. All lessons taught at the facility must be given by Fairmont colleagues designated by the Director of Golf as certified to teach. A list of instructors will be available annually at season opening.

16. Golf Canada Handicap

Every member of BSGC shall keep an up-to-date and accurate handicap index through the Golf Canada portal. Scoring for Men's, Ladies', and Mixed League events will be uploaded automatically by the Club to member Golf Canada profiles within 48 hours of play.

Members without a handicap:

- may be ineligible for handicapped events, or
- may be assigned a temporary handicap of 0 (or other estimate) by the Captain.

To obtain an official handicap, golfers must enter a minimum of three (3) 18-hole scores or six (6) 9-hole scores or a combination to equal 54 holes.

To enter scores, go to members website login page for quick access or through the Golf Canada tab on the member's logged-in pages. You will be taken to the Handicap page of the Golf Canada website. Enter your Username and Password.

If you don't know or do not have a username and password, contact the Secretary-Treasurer at secretary-treasurer@banffspringsgolfclub.com or speak to your division Captain.

17. Golf Genius & League Event Scoring

BSGC has adopted the **Golf Genius** (GG) system for use in scoring and tabulating results of its Leagues' tournaments. Members should download the **Golf Genius** App to their smartphones and learn how to use it if they wish to play in league events. Members should also use a paper-based scorecard as back-up in case the weak cell site signal around the course causes issues in GG scoring.

The Club is also aware that **Golf Genius** has partnered with the **Golfshot** App to allow for more robust scoring on smartphones/smartwatches. Members are encouraged to download the **free** version of the **Golfshot** app as well. Currently, the free version of **Golfshot** allows the input of a **Golf Genius Tournament Code**, which unlocks full features of the app while playing a GG event. It also allows for scoring input of the foursome + auto-update to **Golf Genius** and into our Tournament Scoring systems.

18. BSGC Rules Committee

There shall be a Rules Committee (The Committee) of the Club. At minimum, there shall be 3 Board members comprising The Committee, including the Men's Captain, Ladies' Captain. Any new local rules shall be discussed and agreed upon with the Hotel's Director of Golf.

Any member concerns regarding the Rules of Golf as outlined by Golf Canada and/or our Local Rules, and/or member adherence to such rules, should be directed to a member of The Committee.



Local Rules of the Club and Fairmont Banff Springs Golf Course Local Rules will be posted on the Club website and are also outlined in this Member Handbook below.

19. BSGC Local Rules of Play & Competition

The Rules of Golf, as governed by Golf Canada, apply to all Banff Springs Golf Club events, except where modified by local rules. Additional league or event-specific rules in addition to below may be added on a case-by-case situation.

Fairmont Banff Springs Golf Course Local Rules

The following will be in effect for all regular course play and member events.

1. All water hazards are defined by yellow stakes.
2. Lateral water hazards are identified by red stakes.
3. Stones in bunkers are removable obstructions.
4. Out of bounds is defined by white stakes (holes 1, 2, 3, 5, 6, 15, 16, 17 & 18).
5. You may take a 1 club length drop from all paths, roadways, tree roots on fairway & any fallen trees, no closer to the hole.
6. Any ball coming to rest in damage caused by animals is entitled to 1 club length relief, no closer to the hole and in the same condition. For example, in rough, relief drop must still be in rough. If the ball is in the bunker take closest point of relief and you can rake and place your ball.
7. Any shot striking an animal may be replayed without penalty.
8. White tees on Hole 15 are the player's choice if all in the party agree, unless tournament rules dictate otherwise.
9. In order to respect our location within a wildlife corridor, and other golfers using the facility, music must be contained within your own golf cart. The acceptability of the level of music being played will be at the sole determination of Fairmont staff with any requests to reduce volume needing to be completed immediately.
10. The fescue on the left side of Hole 10 is considered a lateral hazard.

Club Rules - Approved in 2025:

1. Pursuant to Golf Canada Official Rules of Golf Rule E1.1: All Par 3's (except Stanley 2 & Tunnel 4) will use the designated drop zones if your ball goes into a hazard. Also, Stanley #4 & #10 will use the forward tee box positions. So, no need to re-tee. Please go quickly to the drop zone. Staff will be marking drop zones clearly. On Stanley #13, the drop zone is the Red tee-box. This is a pace of play consideration.

This is in effect for ALL League events and Club Major Tournament matches.

2. Pace of Play in League events is particularly important to maintain. Those out-front need to set a good pace. On Shotgun nights (and indeed every night) **everyone should keep up with the group ahead of you.**

Pursuant to Golf Canada Rule 6.7, failure to maintain pace of play may result in penalty and/or 3-step disciplinary action.

Slow play will have consequences! We have asked Fairmont to have the Marshalls reinforce these Pace of Play rules during Club league events.

Pursuant to Club Policy, any chronic slow play, and “abuse” or ignoring of the Marshalls on the course will lead to engagement of our 3-step disciplinary process:

3. Pursuant to Golf Canada Official Rules of Golf Model local rules F9 (Relief from tree roots in the Fairway) - The BSGC Rules Committee has determined that, if your ball comes to rest against *a root hazard in or immediately adjacent the fairway*, the player will be allowed relief. Relief should be taken as described under rule 16.1b. (1 club length) We are aware that there are only a couple of holes where this may occur. This is a safety issue.
4. Pursuant to Golf Canada Official Rules of Golf Rule 16.1a – if your ball should go down a gopher hole and your playing partners witnessed such, the player will be allowed relief (drop within 1 club length and no closer to the hole).
5. Pursuant to Golf Canada Rule F10, F12, or F13 – if your ball comes to rest in animal droppings, elk/deer antler damage, or hoof damage on the greens only, the player will be allowed relief (drop within one club length, no closer to the hole).
Note: In the case where The Committee feels there is severe early season winter damage worthy of requiring relief, we will distribute a notice on the first tee indicating which holes and locations on the closely mown portion of the hole (fairway & apron only). You will be entitled to lift, clean and place your ball within one club length under no penalty.
6. Match play during stroke play events. Players can play their match play game during a stroke play event (i.e. men playing a President’s Cup match during a Bray/McCullough tournament or ladies playing in the National Golf League (NGL) a stroke play event and playing their match at the same time are expected to putt out to complete the hole), just make sure once a hole has been conceded you both putt out.
7. Major Tournament match play games: must be played on or before the cut-off date posted on the tournament sheets in the Men’s/Ladies’ Locker Rooms and/or on the members’ website. Failure to do so will result in disqualification for both players unless the Captain has ascertained that one player has made every effort possible to play by the match deadline. If a player cannot make the match date, they are to concede the match to his opponent. Extensions to the match deadline will not be granted for any reason as it affects the next round of play.
8. Playing the same course earlier in the day of any league tournament prior to the tournament, will result in disqualification from the league tournament. The only exception being if the tournament is a two-round event. (e.g. playing the Stanley Thompson 18 in the morning, then playing it again in the afternoon during the Men’s Division Club Championship Final).
9. “Gimmies” are not permitted in any league stroke play event. The player accepting a gimmie will be disqualified from the tournament. Putt-out on every hole!



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10. Playing from different tees is not permitted unless the tournament format allows for it. (e.g. playing from the Black tees during an event that is being played from the White tees).
 11. Handicaps are to be kept up to date on the Golf Canada app/site. Any player failing to enter scores during the season will face disqualification from further tournament play. Captains will be doing random checks!

The **Golf Genius** tournament scoring system will apply your current “handicap index” based upon Golf Canada’s record of 2-3 nights before the tournament. Further, Golf Genius will automatically sync your score from a league event back into your Golf Canada profile. Be sure your Golf Canada profile is accurate, up to date, and active.

12. Weekly KP Pool (as applicable): This is generally for members-only. Anyone that wants to compete for the KP prizes on the Par 3’s, MUST tee-off from the designated tees. If you play from the yellow/red tees, there will be a specific yellow/red tee KP for such players.

20. Sponsorship

Sponsorship of Club tournaments or events can give the Club some additional sources of earned revenue which can also be used for extra tournament prize provision. In return the Club can provide visibility and recognition to local enterprises. Tournament sponsors also have the opportunity to add “gifts/product-in-kind” to highlight their businesses and give-back to the community.

Local restaurants are also encouraged to host our league event players for dinner with special pricing and additional prizing they may feel appropriate. This will be in addition to the specific tournament sponsor prizing.

The Club will provide signage at the starting tee box, in Golf Genius emails, and through other mechanisms, including recognition at the event dinner and the season-end Annual Banquet.

All sponsors will receive an invoice and receipt from the Club for their payments.

Men’s Night Sponsorship

- a. 2026 Sponsorship of a regular Men’s Night tournament will start at \$250 per men’s night.
- b. Additional prizing or merchandise packages, or challenge contests can be layered on top of the regular weekly sponsorship fee.
- c. Potential sponsors and restaurant hosts should contact the Men’s Captain/Vice-Captain to arrange their sponsorship for the season in early February.
- d. On-course sponsorship elements, including serving of food and/or beverages must abide by the Alberta Gaming, Liquor and Cannabis regulations, and should not take-away from Fairmont’s course business offerings. In addition, they should have appropriate insurance and liability coverage when necessary. Fairmont will work supportively with captains & sponsors in advance to ensure appropriate sponsorship elements are accommodated.

Ladies’ Day Sponsorship

The Ladies’ Division runs a few tournaments throughout the season that are also sponsored events.



In 2026 the sponsorship fee for Ladies events and tournaments will start at \$200 depending on the sponsors' interest. Additional prizing or merchandise packages, or challenge contests can be layered on top of the regular weekly sponsorship fee. Sponsorship is always much appreciated for our events and tournaments.

Potential sponsors and restaurant hosts should contact the Ladies Captain/Vice Captain to arrange their sponsorship for the season in early February.

Mixed League/Social Sponsorship

This is a new initiative in 2026 and evolving.

Potential sponsors should contact the Mixed League Captain to arrange their sponsorship for the season in early February.

21. Respectful Club Community

BSGC is an equal opportunity membership and voluntary organization, and as such abides by the Canadian Human Rights Act, which currently specifically prohibits discrimination based on race, national or ethnic origin, color, religion, age, sex (including pregnancy or childbirth), sexual orientation, gender identity, marital status, family status, political belief, disability and criminal conviction for which a pardon has been granted. The Canadian Human Rights Act also prohibits discrimination based on unspecified group factors when the differential treatment is without reasonable cause.

In addition, our members interact regularly with employees of the Fairmont Banff Springs Golf Course. We also interact with staff of hosting restaurants for tournament nights.

All individuals have the right to be treated with respect on and around the golf course and its facilities, as well as at the restaurants, homes and other venues used for Club events. BSGC, in exercising its responsibility as a community corporate citizen will endeavor at all times to provide a Board, volunteer, golf course and social venues environment which is supportive of common decency, dignity and self-esteem of every person. We expect the same from all members.

22. Internet and Social Media

Board members and officers of the Club impact the reputation of the Club in their actions and words, especially while serving in an official capacity of the Club, but also privately.

Personal activity and engagement on social media should be done in a manner that does not bring embarrassment, nor reflect negatively on the Club.



23. Member Code of Conduct, Etiquette & Discipline

Club Member Code of Conduct

As a member of BSGC I commit:

- To respect the game of golf's traditions, rules and etiquette;
- To respect my fellow members, guests, and other players; and
- To respect the golf course, and staff.

- To ensure the conduct of myself and guests is appropriately within the rules and regulations as set forth by the Fairmont Banff Springs Golf Club, and the Banff Springs Golf Club at all times – both on and off-course – and at any events in which I may represent the Club.
- To avoid conduct which endangers the welfare, safety or reputation of the Club and/or others; or may be offensive to others.

- To maintain pace-of-play and keeping-up with the group in-front.

3-Stage Disciplinary Process

Any member accused of improper conduct shall enter the following steps and be notified of the Club's proposed disciplinary action. Depending on the severity of the offense, the disciplinary committee may choose to skip steps at its discretion.

Step 1 (1st Offense) – Verbal discussion/warning from a Captain/Board member with the offending member.

Step 2 (2nd Offense) – Written warning from the Club President to the offending member.

Step 3 (3rd Offense) – Suspension of BSGC membership and Fairmont playing privileges.

Overview information from Club disciplinary action will be shared with Fairmont Director of Golf.

Fairmont Disciplinary Action

1. Fairmont may choose to enforce disciplinary action on a Club member outside the Club's disciplinary process for matters not pertaining to the Club or its disciplinary process.
2. Fairmont is not bound by the decisions of the Club's disciplinary process and may, subsequent to a Club's disciplinary review, make a determination to enforce disciplinary action at Fairmont's discretion.
3. Fairmont will be the sole judge on these disciplinary matters and at the conclusion of determinations will advise the Club of any actions taken towards its members.

The Club Review Board (comprised of the President, and either the Men's or Ladies' League Captain) will be the sole judge regarding improper conduct which will include without limitation:

- a. submitting false information on the Membership Agreement,
- b. failing to pay any amount owed to the Club in a proper and timely manner,



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- c. allowing his or her membership card to be used by another person,
 - d. being disrespectful or abusive to Fairmont staff,
 - e. possession or consumption of alcohol that was not purchased at the golf course,
 - f. riding and/or placing golf clubs in a cart without paying,
 - g. Improperly playing the procession of holes (i.e. crossing from tunnel 1 to Stanley 2, skipping from Tunnel 8 back to Tunnel 2, etc.)
 - h. failing to abide by the rules and regulations as set forth herein and as established by the Club,
 - i. acting in a manner incompatible with the standard conduct which may harm the reputation of the Club.

The Club may restrict or suspend some, or all, of a member's family or guest's Club privileges. Restricted, suspended or terminated members will not necessarily be entitled to a refund of any membership initiation fee, annual dues, Fairmont Green Fees or charges based on the account of the restricted action set forth. Membership dues and charges shall continue to accrue in full prior to reinstatement.

Termination of Membership with Cause

The membership privileges of any member may be terminated or suspended by Fairmont or the Club Board (referred to as the "Club") upon the occurrence of any of the following events:

1. The failure of a member to pay dues, fees or charges or other indebtedness within the times established by the Club or Fairmont.
2. The determination by the Club or Fairmont that a member has engaged in conduct which, in the Club or Fairmont's sole discretion, is reasonably calculated to endanger, negatively impact the welfare, interest, or character of the Club or Fairmont, or for any conduct in violation of the rules and regulations set out in this document or other operating rules or regulations of the Club or Fairmont.

24. Liability & Insurance

The Club shall hold the Board harmless from any Liabilities incurred by the Club.

The Club will purchase Directors & Officers (D & O), plus General Liability insurance and further indemnify Board members for any gaps between insurance coverage and any penalties assessed.

25. Club Officers Contact Information

Scott Holland, Club President	403-431-1901 / BSGCPresident@gmail.com
Doug Macnamara, Club Vice President	403-762-0977 / BSGCVicePresident@gmail.com
Anne Goulet, Secretary-Treasurer	403-760-4574 / secretary-treasurer@banffspringsgolfclub.com
Ray Horyn, Club Past President	403-760-7999 / rayhoryn@telus.net
Jr Liaison, Mixed League Captain	
Liane Macnamara, Ladie's Captain	403-763-7002 / BSGCLadiesCap@gmail.com
Jonas Gordon, Men's Captain	403-679-1708 / BSGCMensCap@gmail.com

Club Information:

www.banffspringsgolfclub.com



FAIRMONT BANFF SPRINGS GOLF COURSE INFORMATION & BSGC MEMBER-SPECIFIC POLICIES

The Fairmont Banff Springs Hotel provides BSGC Members with unique access and rates of play unavailable to the public. These rates are outlined annually and may be done in groups of years at Fairmont's discretion. The following Green Fees packages and related fees have been established for 2026 through the 2028 Season.

Also, effective 2022 BSGC agreed with Fairmont to the establishment of 2 categories of BSGC Member Green Fees:

1. Legacy BSGC Members – BSGC Members as of the end of the 2022 Season and earlier. These members shall retain this status as long as they maintain an active status with the Club each golf season.

Exceptions to this will be for returning members that request to take a break from Active status for Medical or Extenuating personal situations, and are approved. This will be done on a case-by-case basis, year to year.

Members who move away from the Banff area may be offered Returning Status for up to two years. Should their absence from the Club be more than the allotted term, they will be subject to dues and green fees as a new member.

2. BSGC Members – Those joining BSGC as Members since 2023, are subject to the “Member Rates” as outlined and will remain on that fee schedule throughout their membership.

BSGC has also agreed with Fairmont, that Fairmont will collect Fairmont Green Fees and other cart/storage services, plus BSGC Member Dues, through the Fairmont payment portal, and remit Club dues to us. Member's green fees, Club dues and other services payments are due by April 1st each year. (See further details in BSGC Club Policy 3.)

Fairmont also provides the Club with special Men's, Ladies' and Mixed League tee time play blocks, and special member Pro Shop discounts, plus hotel restaurant food & beverage discounts.



A. BSGC Member 2026 Green Fees & Payment

Note: All fees and charges herein do NOT include applicable taxes.

Member Pricing	2026	2027	2028
Adult (Full)	\$3,954.01	\$4,191.25	\$4,442.73
Adult Stanley 10-Pack*	\$3,360.91	\$3,562.56	\$3,776.32
Intermediate (Full)	\$1,977.01	\$2,095.63	\$2,221.36
Junior (Full)	\$ 988.50	\$1,047.81	\$1,110.68
Junior (Tunnel)	\$ 334.04	\$ 354.08	\$ 375.32
Legacy Member Pricing			
Adult (Full)	\$3,336.13	\$3,536.30	\$3,748.48
Adult Stanley 10-Pack*	\$2,825.00	\$2,994.50	\$3,174.17
Intermediate (Full)	\$1,668.07	\$1,768.15	\$1,874.24
Junior (Full)	\$ 834.03	\$ 884.08	\$ 937.12
Junior (Tunnel)	\$ 314.10	\$ 332.95	\$ 352.93

*Stanley 10-Pack includes unlimited rounds on Tunnel and 10 unrestricted rounds on Stanley in the current season.

Cart Pass/Club Storage	
Seasonal Cart Pass	\$636.00
Adult Club Storage (Limited availability, first come first serve)	\$238.00
Junior Club Storage	\$119.00
Seasonal Club Rental	\$435.00
Cart Locker/Pull Cart Storage (Limited, first come first serve)	\$211.00

Members will receive an email in early January with a link to the payment portal for their particular Green Fee options, plus cart, plus storage and other options, along with their BSGC Club Dues.

B. Member Guest Rates & BSGC League Guest Rates

Members may use the Fairmont BSGC Member booking system to bring up to 3 guests with them at a special BSGC Guest reduced rate.

The BSGC Guest Rate is 50% of the green fee in effect on the day of play.

General Member-Guest Rates, Stanley Thompson 18	
Open to May 28	\$129.50
May 29 to July 2	\$179.50
July 3 to Close	\$264.50
General Member-Guest Rates, Tunnel 9	
Open to May 28	\$ 57.50
May 29 to Sept. 27	\$ 70.00
Sept. 28 to Close	\$ 57.50

BSGC members may bring up to 3 guests on a space-available basis and with the discretion of the Division Captain to play during a League Day.

The 2026 BSGC Club Event/League Guest Rate is as follows:

Club Event Member Guest Rates, Stanley Thompson 18	
(Valid for all Club Events, i.e. Men's Night, Ladies' Day, Mixed League/ Socials)	
Open to May 28	\$115
May 29 to July 2	\$159
July 3 to Close	\$189

Note: Members need to accompany their guests into the Pro Shop for them to pay these applicable guest rates, and guests must play in the same tee-time as the member-sponsor.

C. BSGC Member Discounts

BSGC member discounts are available for the membership year of April 1 – March 31.

Members must present their photo ID and membership card to obtain the following discounts:

- Members receive a 20% discount on pro shop “soft goods” purchases (excluding discounted or sale items).
- Members receive a 30% discount for food and beverages for all Fairmont Banff Springs restaurants & bars, including the snack bar, beverage carts and Clubhouse restaurant, with the exception of the 360 Degree Dome, and is subject to following conditions:
 - Members can use this for themselves and up to three additional people simultaneously.
 - Members are requested to tip on the 'pre-discount' amount.

D. BSGC Member Advance Tee-Time Booking

To book a tee time, members are encouraged to use the online booking link available on the Banff springs golf club web site: www.banffspringsgolfclub.com

This link will take you to the current Fairmont **BSGC Member Booking Portal**.

NOTE: all members will need a login and password to access the online booking system. One will be provided to you by Fairmont before the season begins.

Alternatively, members can email the reservation team at bsh.golfreservations@fairmont.com. Emails are monitored frequently and responded to in a timely manner.

Members may also call the phone booking line at 403-762-6801. If outside staffed hours, you may leave a message that will be returned.

Members making a booking for more than one player are expected to list the individual names of each player.

Tee time availability

There will be tournaments/corporate events that may diminish the availability of tee times during the golf season. Also, the course is extremely popular with tourists willing to pay full green fees.

Tee Time booking Window

Members may book available tee times 7 days in advance, starting at 7am.

Within the 7-day booking window Fairmont will hold 4 tee times (16 pax) a day for sale on-line exclusively for paying guests. They will be released 24 hours in advance if not booked.

No Show and Cancellation Policy

A no-show golfer is an individual that does not arrive on time for the booking. The absence of the player at the tee time prevents another golfer from joining that time. The cancellation policy is 48 hours for all members. The member that books the tee time is responsible for themselves as well as others in the tee-time they made the booking for. Any no show golfers and/or golfers that cancel within 48 hours from the tee off time will incur the following penalties:

- **First offence** is an email warning.
- **Second offence** will be an email warning and advisement that the next offense will result in a financial penalty to the member as outlined in point 3.
- **Third offence** will result in an email warning and a financial penalty to the member of \$100+GST for any member and the full guest green fee rate plus GST for any member guests. Further, the members practice & playing privileges will be suspended until payment is made.
- **Subsequent offences** will be handled the same as point 3 above and the member still be suspended pending review with golf course management, BSGC Board representative and the member. The review will be set following payment of the financial penalty.
 - * Exceptions to the above penalties will only be made for weather, medical or extenuating circumstances at the discretion of Fairmont.
 - ** Penalties will be strictly enforced. All instances will be documented, tracked and shared with the Banff Springs Golf Club (BSGC). The BSGC may impose additional sanctions as per their own policies.
 - *** Player status will be suspended until all arrears are paid.

E. Parking

A parking lot is provided free of charge at the Clubhouse. Members are asked to enter the parking area by following the designated traffic flow. All members arriving at the course by car are expected to stop at the arrival kiosk and follow the instructions given by the Fairmont customer services colleague positioned there. Once in the parking lot, members are asked to park only in designated stalls.

Note: BSGC Members are expected to arrive at least 20 minutes in advance of their tee time to avoid missing their tee time due to delays at the arrival kiosk, backed-up traffic, etc.

F. Locker Access & Usage

Members may use available lockers at their own discretion.

At no time should golf clubs be stored in lockers.

Any clubs stored at the facility must be stored in the Club Storage shed.

Fairmont reserves the right to request lockers to be cleared for their use with one week notice. All locks and locker contents must be removed by closing day for the season. Any remaining locks after the one week notice or after closing day will be cut and removed. Any contents left in the locker room or in unlocked or locked lockers will be removed and placed in storage for a period of three months. After this time the items will be discarded. Fairmont accepts no responsibility for lost and damaged items kept in the locker rooms.

G. Club Storage

Fairmont offers club storage at a fee (see page 26). Only staff are allowed to enter the Club storage shed. Members should ensure all items are secured inside their bag when leaving their clubs.

Members shall remove any food that may attract animals prior to storage/re-storage.

Fairmont accepts no responsibility for lost and damaged items kept in the Club Storage Shed.

H. Rental Equipment

The Fairmont Banff Springs Golf Course rents golf carts, pull carts, golf clubs, and golf shoes. At times of high demand some equipment may be unavailable. In these instances, they will do what they can to provide the equipment at the earliest opportunity. A 20% discount is extended to members for club rentals and retail purchases made by members and their guests.

Power Carts

There is a season pass, 18- and 9-hole usage fee (see page 26)

Members without a golf cart season pass must rent their seat on the cart even when riding with a cart pass holder. Since golf carts access public roadways, individuals driving carts must have a valid driver's license and are subject to Alberta traffic laws (i.e., learners must always have a licensed adult in the passenger seat when they are driving).

Pull Cart

There is a season pass, 18- and 9-hole usage fee (see page 26). Individuals who have purchased a season power cart pass may use pull carts at no charge.

There is no charge for junior golfers to use pull carts.

Rental Clubs

Right- and left-handed golf clubs available for men, women, and juniors.

A season rental pass is available to Members, the cost of which can be applied to purchase of the clubs at season's end and an 18- and 9-hole usage fee (see page 26)

Demo Equipment

Members are encouraged to purchase golf equipment through the Pro Shop. To facilitate this, DEMO clubs are brought in. The fee for members to trial equipment set aside for this purpose is \$30+GST, which will be deducted from a subsequent purchase of the equipment.

I. Golf Instruction

Fairmont will provide individual and group lesson opportunities to members at an annual set rate. Members wishing to secure a lesson should contact any qualified golf professional at the facility. If unsure which professional to approach, please contact Robbie Johnson, Teaching Golf Professional, to assist in matching you up with a teaching golf professional.

J. Practice Facilities

Members receive unlimited access to all practice facilities when open.

When using the practice greens (putting, chipping or sand), members may use their own balls or practice balls when provided.

The Driving Range opens 30 minutes prior to the first tee time of each day and remains open until the last tee time of the day (Stanley or Tunnel whichever one is later).

On Wednesdays and Sundays, the range will close at 5:30pm so the staff can do a clean pick and cut the grass the following morning. The practice putting, sand and chipping greens will remain open until the last tee time.

Fairmont guests paying the hotel's resort fee have access to use the practice facility. Additionally, Fairmont offers a drop-in fee for the public to use the practice facility.

Fairmont reserves the right to close all or parts of the practice facility (driving range, putting, and chipping greens) or open it earlier/later for events or programming at its discretion.

Hours of operation are subject to change and will be communicated in advance to the membership.

K. Member Liability

The member acknowledges that the use of Fairmont's facilities is undertaken with knowledge of the possible risk of injury and damage to property. The member hereby accepts any and all risk of injury to the member, the member's guests or family sustained while using the Facilities or involved in any Club event or activity.

In accepting the risk of injury and loss, the member understands that the member is relieving the Club, all Fairmont entities, all managers of the Golf Club and the facilities, their affiliates, successors and assigns and their respective partners, members, directors, officers, shareholders, employees and agents and the members of any advisory board or other committee or other management or administrative body associated with the Club from any and all loss, cost, claims, injury, damages or liability sustained or incurred by the member, the member's guests or family resulting from or arising out of any conduct or event connected with membership in the Club and use of any of Fairmont's facilities.

L. Banff Springs Golf Course Additional Local Rules

Members, their families, and guests shall conduct themselves appropriately within the rules and regulations as set forth by the Club. In addition, Fairmont requires:

1. Fairmont reserves the right to close, or limit access to the golf course and/or clubhouse.
2. Alcohol not purchased at the golf course is prohibited by law from being brought onto the golf course property including: the parking lot, clubhouse, driving range, and golf course.
3. Commercial advertisements and petitions shall not be posted or circulated in the Clubhouse or on Fairmont's stationery without prior written approval of Fairmont (requests/submissions to be made to the Director of Golf).
4. Dogs or other pets are not permitted on the Golf Course or in the Clubhouse. Exceptions: Service Dogs and the Director of Golf, Superintendent and Parks Canada may at their discretion take their dogs to the Clubhouse or onto the course, in such a manner that they do not interfere with golfers unless purposely working in a predetermined capacity (i.e. moving wildlife).
5. Any complaints or suggestions relating to the Course, Course Operations or staff must be made in writing to the Director of Golf. Any complaints or suggestions relating to the Golf Club or their operations/events must be made in writing to the Golf Club President and/or presiding Club Captain (Men's or Ladies').
6. Members and their guests may not abuse any of Fairmont's staff. No member or guest shall reprimand any staff. All such issues should be reported to the Director of Golf.
7. Members and their guest may not abuse any of the Club's Board. No member or guest shall reprimand any Board Member. All such issues should be reported to the Club President.
8. At the Fairmont Banff Springs Golf Course, we strive to offer a dress code that aligns with our standard for luxury. Our goal is to ensure the comfort and style of all that golf at our course whilst maintaining this standard. While golfing, caddying, or riding along at the Fairmont Banff Springs Golf Course.

The following items ARE permitted:

- Hoodies with logos must be tasteful.
- Collared, sleeveless and mock neck golf shirts, as well as golf attire sold at our golf retail establishment.
- Soft spiked golf shoes and running shoes only (Shoes must be worn at all times).
- The following items are NOT permitted:
- Denim of any type or colour.
- Clothing in a state of disrepair (ie, ripped or torn).
- T-shirts, tank tops, halter tops, sweat/track pants.

The final decision and interpretation in regard to a golfer's dress code rests with our staff. In order to avoid discrepant dress code, we encourage you to speak with our reservations team prior to arrival for any questions or clarification.

9. In order to respect our location within a wildlife corridor and other golfers using the facility, music must be contained within your own golf cart. The acceptability of the level of music being played will be at the sole determination of Fairmont staff with any requests to reduce volume needing to be completed immediately.



10. Violation of any Banff Springs Golf Course rules or conduct not in the best interests of the Club will subject the member in violation to disciplinary action by Fairmont and/or the Club, in accordance with these Rules and Regulations.
11. Fairmont and the Club's Board will have full authority to enforce these Rules and Regulations.
12. Fairmont and The Club will not discriminate against any individual due to physical disability, race, color, religion, sex, or national origin.

M. Key Fairmont Golf Staff Contact Information

Tee Time Reservations	403-762-6801 / bsh.golfreservations.bsh@fairmont.com
Steven Young, Director of Golf	403-762-6878 / steve.young@fairmont.com
Dan Nolin, Golf Course Superintendent	403-762-6032
Andrew Szewczuk, Golf Operations Manager	403-762-1765/ andrew.szewczuk@fairmont.com
Robbie Johnson, Golf Group Revenue Manager	403-762-6838 / robbie.johnson@fairmont.com
James Wilson, Golf Reservations Supervisor	403-762-1727