



MEMBERSHIP HANDBOOK

Updated May 2022

In the event of a disagreement between the Club by-laws and any other document, including this handbook, the by-laws shall take precedence.

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MEMBERSHIP CLASSIFICATIONS

Members are responsible for conducting themselves respectfully in accordance with the guidelines set out in this handbook when at the course or representing the club in any way. Members are also responsible for establishing and maintaining a golf handicap in accordance with the rules established by Golf Canada and its affiliates.

Notes

- Membership dues must be paid in full by April 1 of each year.
- Any arrears in payment will result in the immediate suspension of privileges until settled. Reinstatement of playing privileges will be subject to availability.
- Refunds (green fees only) during the season that are approved by Fairmont are subject to proration and must be applied for prior to August 1 each season.
- Dues do not include any payments the Club may collect for the conduct of its business or for dues in any Provincial or National Association.
- Families consist of two full-paying adults and one or more junior(s) at 50% of green fees.
- Memberships may not be used in conjunction with other promotions, special offers, discounted rates or tournament group/bookings.

Adult: Available to adults, nineteen (19) years and older, who meet the residency requirements identified in the club by-laws. Membership and green fees include, unlimited play on either the Stanley 18 or Tunnel 9 course (subject to course availability), annual year end banquet, club tournament prizeing, club administration and Golf Canada membership.

Intermediate: Available to ten (10) graduates of the local junior program, under the age of twenty-five (25) and who have been accepted into a post-secondary education program. Membership and green fees include, unlimited play on either the Stanley 18 or Tunnel 9 course (subject to course availability), annual year-end banquet, club tournament prizeing, club administration and Golf Canada membership.

Junior: Eligibility for junior membership is limited to those persons who have reached the full age of eight within the calendar year but not the full age of nineteen years, who meet the residency requirements for active members. The Fairmont Golf course has taken on administration of the junior program beginning with the 2021 golf season. Call 403 762 6801

for additional program information. Juniors' playing privileges whether only the Tunnel 9 or both the Stanley 18 and Tunnel 9 is dependent on their playing ability as well as knowledge of the rules and etiquette of golf as determined by local golf course professionals. Green fees will be dependent on an individual's playing privileges and membership fees include lessons, year-end function, club tournament prizing, administration, Golf Canada membership and the use of pull carts dependent on availability.

Tunnel Plus: Available to adults, nineteen (19) years and older, who meet the residency requirements identified in the club by-laws. Membership and green fees include, unlimited play on Tunnel 9 course (subject to course availability) and seven (7) rounds on the Stanley 18 course Monday to Thursday after 14h30 – unless the round is part of a men's or ladies' division function, annual year end banquet, club tournament prizing, club administration and Golf Canada membership.

Family: Family memberships consist of two adult members at full green fee costs with each junior at 50% of green fee costs. Please see chart above for pricing of families with 1-3 children. All prices listed include GST and mandatory club dues of \$165 (includes banquet fees, instruction, administration, prizing, and Golf Canada membership).

15-Pack (with/without cart): A maximum of 50 of these opportunities will be made available and only to individuals who are members of the Banff Golf Club.

Golf Club Executive members: Members who serve on the Golf Club executive are afforded a 50% reduction to the green fee rate while they serve the membership. The Golf executive is comprised of the following: President; Vice President; Past President; Men's Captain; Ladies Captain; Secretary Treasurer. The Vice President serves as President and past President following their initial one-year term. The Secretary Treasurer is appointed by the golf executive. Fairmont appoints two representatives to the golf executive annually, one of whom is the Director of Golf.

BOARD MEMBER ROLE DESCRIPTIONS

This is an outline only. Responsibilities are not limited to the items listed below. All board members are encouraged to attend all meetings of the board and the A.G.M.

Incoming President

- Learn meeting protocols & procedures
- Read and be familiar with club web site, bylaws and handbook
- New member contact, which includes:

- Reply to all membership inquiries
 - Guide potential new members through the approval process
 - Meet with new member if they do not have an existing member proposer
 - When membership application and deposit is received put their name forward for approval to all board members.
 - When approved inform applicant of approval and guide them through the process of paying the balance of their initiation fee
 - Ensure they are aware of how to pay for and choose their membership level
- Teach incoming president new member procedure

President

- Collaborate with Fairmont and all board members
- Chair/lead board meetings (every 4 – 6 weeks)
- Set meeting agendas with input from secretary treasurer
- In advance of meetings forward agenda to all board members
- Ensure club protocols are adhered to. These include set dates and times for all meetings including A.G.M., year-end function.
- Assist any board member in their rolls if needed, including stand in on their behalf if they are unable to attend a function.
- Initiate any changes to keep by-laws and handbook current
- Create and submit entry to the newsletter (Thompson Times)

Outgoing President

- Assist incoming president and president in their rolls
- Stand in for president if they are unable to attend a function/meeting
- Organize the year-end function in conjunction with Fairmont.
- Keep board and members updated on details of year-end function

Men's and Ladies Captains

- Solicit members to assist you in your responsibilities
- Set weekly events for Men's/Ladies nights
- Manage respective finances and prizes
- Organize and lead after golf event gatherings
- Solicit and distribute prizes

- Manage respective trophy engraving
- Create an entry for the club newsletter (Thompson Times) minimum twice annually

Secretary Treasurer

- Manage and report to board all financial matters with updates at all board meetings. This includes but is not limited to:
 - Reconciling all club initiation fees
 - Reconciling all member annual dues
 - Paying out Golf Canada fees
 - Paying all other club related costs with approval of the board
 - Store and maintain club files and documents.
 - Present financial summary at the A.G.M.
 - Assist president with meeting agendas
 - Send all group membership correspondence

2022 Fees

Individual Membership				
Classification	Green Fees	GST	Club Fees (incl. GST)	Total
Adult	\$ 2,719.00	\$ 135.95	\$ 165.00	\$ 3,019.95
Intermediate	\$ 1,359.50	\$ 67.98	\$ 165.00	\$ 1,592.48
Junior (Tunnel)	\$ 256.00	\$ 12.80	\$ 165.00	\$ 433.80
Junior (Stanley)	\$ 645.00	\$ 32.25	\$ 165.00	\$ 842.25
Tunnel Plus	\$ 1,643.00	\$ 82.15	\$ 165.00	\$ 1,890.15
15 Round Pass with cart	\$ 1,800.00	\$ 90.00	\$ 165.00	\$ 2,055.00
15 Round Pass without cart	\$ 1,350.00	\$ 67.50	\$ 165.00	\$ 1,582.50
Family Membership (2 Adults + up to 3 Juniors)				
2 Adults	\$ 5,438.00	\$ 281.90	\$ 330.00	\$ 6,049.90
Each Additional Junior (Tunnel)	\$ 128.00	\$ 6.40	\$ 165.00	\$ 299.40
Each Additional Junior (Stanley)	\$ 322.50	\$ 16.13	\$ 165.00	\$ 503.63
Optional Fees*				
	Price per Round	Annual	GST	Total
Golf Cart Pass	\$15 / \$30	\$ 399.00	\$ 19.95	\$ 418.95
Club Storage		\$ 168.00	\$ 8.40	\$ 176.40
Pull Cart Pass	\$5 / \$10			\$ -
Pull Cart Storage		\$ 84.00	\$ 4.20	\$ 88.20
Club Rental	\$40 / \$60	\$ 350.00	\$ 17.50	\$ 367.50
Member Guest Rates				
	Opening to June 2	June 3 to Closing	September to Closing	After 2:30 PM
Stanley Thompson	\$ 83.00	\$ 153.00		\$ 99.00
Tunnel 9	\$ 42.00	\$ 53.00	\$ 42.00	
*Any discounts have been applied to these rates.				

INITIATION FEES

Any new member must pay an initiation fee of \$500 to the Club.

MEMBER DISCOUNTS

Members receive a 20% discount on pro shop purchases (excluding discounted or sale items).

Members receive a 20% discount on food and beverage purchases on the course and at the Fairmont Banff Springs food outlets.

Discounts will only be applied when a membership card (obtained from Fairmont each season) is presented at time of payment.

BOOKING TEE TIMES

Tee times

Booked by calling 403 762-6801 or online using the links for [members](#) and [visitors](#) at www.banffspringsgolfclub.com

Tee time availability

There will be tournaments/corporate events that may diminish the availability of tee times during the golf season. Members are encouraged to check the "[Course Availability Calendar](#)" at www.banffspringsgolfclub.com for this information. The calendar is meant to identify in advance days of the season where there will be limited play due to group bookings.

Tee Time booking window

Members may book available tee times 7 days in advance.

Within the 7-day booking window, Fairmont will hold 4 tee times (16 pax) a day for sale on-line exclusive for paying guests. They will be released 24 hours in advance if not booked.

No Show:

48-hour cancellation policy. If you cancel within 48 hours of your tee time or no show, you will be issued one verbal/email warning. Subsequent breaches of the cancellation policy will result in a \$68.25 (\$65 + GST) cancellation fee charge to the member who booked the tee time for each tee time missed or cancelled late. Habitual breaches of this policy could result in suspension of membership.

LEAGUE NIGHTS

Men's Night

To sign up for Men's Night, register by clicking on "Men's" at www.banffspringsgolfclub.com or call 403 762 1700 before 6pm Monday night throughout the golf season. Under the Men's tab you will also find a schedule, tournament formats, and the weekly draw, which is posted by noon on Tuesday for the following day's event. To check your draw time, check the "Men's Draw" link

on the website.

If you're late for the Men's night sign up, please make your way to the course and check in with the starter who will add you to the draw should spots become available.

If for some reason you can't make your Men's night tee time, please call Golf Reservations (403 762 6801) so they can pass the message along to the starter, who will then fill your spot in the draw with anyone who missed the sign up.

A special \$99 'guest' rate may be provided at the discretion of the Men's Captain for guests playing on these days. The men's captain should identify these individuals when submitting the draw to Fairmont.

Ladies Night

Sign up for the Ladies division closes at 9 pm Sunday nights throughout the golf season. Any late sign-ups will be put on a waiting list and inserted into available spots if they become available.

To sign up for a Ladies night or to check the weekly draw, go to www.banffspringsgolfclub.com and click "Ladies Day Sign-up". To check your draw time, click, "Ladies Calendar."

A special \$99 "guest" rate may be provided at the discretion of the Ladies Captain for guests playing on these days, The Ladies Captain should identify these individuals when submitting the draw to Fairmont.

JUNIOR PROGRAM

Fairmont will organize and promote the Junior Program annually. Each year, Fairmont will identify an individual (staff member) to lead the program along with contact information.

Tunnel Juniors, 8-12 years old, may request to become a Stanley Junior. These requests will be reviewed by Fairmont golf staff who will make this determination. Determination will be on preparedness to play without supervision and ability to maintain the etiquette and pace of the game on the Stanley Thompson Course. Stanley Juniors are 13-18 years old.

Tunnel Juniors and children twelve years of age and under are not permitted at the practice facility or on the Course unless accompanied by an adult or taking instruction with a golf professional. Up to four Junior players in a group can be accompanied by a non-playing adult. Alternatively, a non-member adult can play while accompanying up to 3 Junior players for a \$30

(+GST) greens fee. Junior parents are always responsible for the conduct and safety of their children when at the Course. Unaccompanied Stanley juniors and non-member children thirteen years of age and older utilizing the Course remain the full responsibility of their parents.

HANDICAPS

All members must retain an official Golf Canada handicap for use in club or other competitions. Members who do not have a handicap, or have not entered at least one score in the previous 12 months, will be assigned a handicap of +5 for club handicap events.

To obtain a handicap, golfers enter a minimum of ten (10) 18-hole scores (five scores for a temporary handicap). To enter scores, go to www.banspringsgolfclub.com and click on the scorecard image. You will be taken to the Handicap page of the Golf Canada website. Enter your Username and Password (if you don't know what they are, contact [Lawrence Davidson](#), Secretary Treasurer). Click on the Enter Score button and select the date played, course, number of holes, tee played and your adjusted gross score. Then click on Post Score. If you wish to have greater information available to you, enter your score hole by hole. This will allow you to track your best scores by hole and gain a deeper understanding of your game.

MEMBER GUEST RATES

Members may bring guests at a discounted rate provided they are in the same playing foursome. The rate includes the green fee, a seat in a golf cart (or use of a pull cart) and use of the practice facility. Rates are listed on page 5.

Note: Exceptions may be made in certain circumstances to allow the special Member-Guest rate for booking for play before 2:30 p.m. All such requests must be made to the Director of Golf.

Note: Exceptions may be made in certain circumstances to allow Members to book member guest rates outside of the booking window. All such requests must be made to the Director of Golf.

GOLF INSTRUCTION

Fairmont will provide individual and group lesson opportunities to members at an annually set rate. Members wishing to secure a lesson should contact any qualified golf professional at the facility. If unsure which professional to approach, please contact Andrew Szewczuk, head golf professional, to assist in matching you up with a golf professional.

Lessons may be booked by contacting the golf reservation line or directly with the individual golf professional.

All lessons taught at the facility must be given by Fairmont colleagues designated by the Director of Golf as certified to teach. The list of instructors will be available annually at season's opening.

PARKING

A parking lot is provided free of charge at the Clubhouse. Members are asked to enter the parking area by following the designated traffic flow. Once in the parking lot, members are asked to park only in designated stalls.

LOCKER ROOMS

Members may use available lockers at their own discretion. Fairmont reserves the right to request lockers to be cleared for its use with one week notice. All locks and locker contents must be removed by closing day for the season. Any remaining locks after the one week notice or after closing day will be cut and removed. Any contents left in the locker room or in unlocked or locked lockers will be removed and placed in storage for a period of three months. After this time the items will be discarded. Fairmont accepts no responsibility for lost and damaged items kept in the locker rooms.

CLUB STORAGE SHED

Fairmont offers club storage at a fee (see page 5). Only staff are allowed to enter into the Club storage shed. Members should ensure all items are secured inside their bag when leaving their clubs.

Fairmont accepts no responsibility for lost and damaged items kept in the Club Storage Shed.

RENTAL EQUIPMENT

The Fairmont Banff Springs Golf Course rents golf carts, pull carts, golf clubs, and golf shoes. At times of high demand some equipment may be unavailable. In these instances, they will do what they can to provide the equipment at the earliest opportunity. A 20% discount is extended to members for club rentals and retail purchases made by members and their guests.

Power Carts

There is a season pass, 18 and 9 hole usage fee (page 5)

Members without a golf cart season pass must rent their seat on the cart even when riding with a cart pass holder. Since golf carts access public roadways, individuals driving carts must have a valid driver's license and are subject to Alberta traffic laws (i.e., learners must have a licensed adult in the passenger seat at all times when they are driving).

Pull Cart

There is a season pass, 18 and 9 hole usage fee (page 5). Individuals who have purchased a season power cart pass may use pull carts at no charge.

There is no charge for junior golfers to use pull carts.

Rental Clubs

Right- and left-handed golf clubs available for men, women and juniors. A season rental pass is available to members the cost of which can be applied to purchase of the clubs at season's end and an 18 and 9 hole usage fee (page 5)

Rental Shoes

- 18 Holes: \$20
- 9 Holes: \$10

Demo Equipment

Members are encouraged to purchase golf equipment through the Pro Shop. To facilitate this, DEMO clubs are brought in. The fee for members to trial equipment set aside for this purpose is \$30, which will be deducted from a subsequent purchase of the equipment.

PRACTICE FACILITIES

Members receive a complimentary warm-up bucket (36 balls) prior to each round. Additionally, each member is entitled to one large bucket of range balls (72 balls) per day.

When using the practice greens (putting, chipping or sand) members may use their own balls or practice balls when provided.

The membership card provided can be used to access Practice Balls from the dispensing machine at the range. A member's first card is issued free of charge. Should a card be lost, replacement cards are available at a cost of \$25.00.

The Driving Range opens 30 minutes prior to the first tee time of each day and remains open until the last tee time of the day (Stanley or Tunnel whichever one is later). On Men's night only, Fairmont will put out den caddies of balls for ease of warm-up.

On Wednesdays and Sundays, the range will close at 5:30pm so the staff can do a clean pick and cut the grass the following morning. The practice putting, sand and chipping greens will remain open until the last tee time.

Fairmont guests paying the hotel's resort fee have access to use the practice facility. Additionally, Fairmont offers a drop-in fee for public to use the practice facility.

Fairmont reserves the right to close all or parts of the practice facility (driving range, putting and chipping greens) or open it earlier/later for events or programming at its discretion.

Hours of operation are subject to change and will be communicated out in advance to the membership.

LIABILITY

The Member acknowledges that the use of Fairmont's Facilities is undertaken with knowledge of possible risk of injury and damage to property. The Member hereby accepts any and all risk of injury to the Member, the Member's guests or family sustained while using the Facilities or involved in any Club event or activity.

In accepting the risk of injury and loss, the Member understands that the Member is relieving the Club, all Fairmont entities, all managers of the Golf Club and the facilities, their affiliates, successors and assigns and their respective partners, Members, directors, officers, shareholders, employees and agents and the members of any advisory board or other committee or other management or administrative body associated with the Club from any and all loss, cost, claims, injury, damages or liability sustained or incurred by the Member, the Member's guests or family resulting from or arising out of any conduct or event connected with Membership in the Club and use of any of Fairmont's Facilities.

FAIRMONT BANFF SPRINGS GOLF COURSE RULES

Members, their families and guests shall conduct themselves appropriately within the rules and regulations as set forth by the Club:

1. Fairmont reserves the right to close, or limit access to the golf course and/or clubhouse.
2. Alcohol not purchased at the golf course is prohibited by law from being brought onto the golf course property including: the parking lot, clubhouse, driving range, and golf course.
3. Commercial advertisements and petitions shall not be posted or circulated in the Clubhouse or on Fairmont's stationery without prior written approval of Fairmont (requests/submissions to be made to the Director of Golf).
4. Dogs or other pets are not permitted on the Golf Course or in the Clubhouse.
Exceptions: Service Dogs and the Director of Golf, Superintendent and Parks Canada may at their discretion take their dogs to the Clubhouse or onto the course, in such a manner that they do not interfere with golfers unless purposely working in a predetermined capacity (i.e. moving wildlife).
5. Any complaints or suggestions relating to the Course, Course Operations or staff must be made in writing to the Director of Golf. Any complaints or suggestions relating to the Golf Club or their operations/events must be made in writing to the Golf Club President and/or presiding Club Captain (Men's or Ladies').
6. Members and their guests may not abuse any of Fairmont's staff. No member or guest shall reprimand any staff. All such issues should be reported to the Director of Golf.
7. Members and their guest may not abuse any of the Club's Board. No member or guest shall reprimand any Board Member. All such issues should be reported to the Club President. The Banff Springs Golf Course dress code is as follows:
 - I. Denim of any type or colour is not permitted
 - II. Shorts must have at least a 5" inseam and hemmed bottoms
 - III. No jogging pants or nylon tracksuits are permitted
 - IV. No cargo pants
 - V. All footwear must be enclosed (except for golf purpose footwear)
8. In order to respect our location within a wildlife corridor and other golfers using the facility, music must be contained within your own golf cart. The acceptability of the level of music being played will be at the sole determination of Fairmont staff with any requests to reduce volume needing to be completed immediately.
9. Violation of any Banff Springs Golf Course rules or conduct not in the best interests of the Club will subject the member in violation to disciplinary action by Fairmont and/or the Club, in accordance with these Rules and Regulations.

10. Fairmont and the Club's Board will have full authority to enforce these Rules and Regulations.
11. Fairmont and The Club will not discriminate against any individual due to physical disability, race, color, religion, sex, or national origin.

MEMBER ETIQUETTE AND DISCIPLINE

1. Members shall conduct themselves appropriately within the rules and regulations as set forth by the Fairmont Banff Springs Golf Course and Banff Springs Golf Club at all times.
2. Members are responsible for their own conduct and for the conduct of their family members and guests. Any member whose conduct or whose family's or guest's conduct shall be deemed by the Club Management to be likely to endanger the welfare, safety or reputation of the Club or its members, to be offensive to other members or the general membership, may be reprimanded, fined, suspended or expelled from the Club and have all privileges suspended or terminated by the Club. The Club represented by the Review Board (comprised of the President, either the Men's or Ladies Division Captain and Fairmont's Director of Golf) will be the sole judge regarding improper conduct which will include without limitation:
 - a. submitting false information on the Membership Agreement,
 - b. failing to pay any amount owed to the Club in a proper and timely manner,
 - c. allowing his or her Membership Card to be used by another person,
 - d. being disrespectful or abusive to golf course or pro shop staff,
 - e. possession or consumption of alcohol that was not purchased at the golf course,
 - f. riding and/or placing golf clubs in a cart without paying,
 - g. Improperly playing the procession of holes (i.e. crossing from tunnel 1 to Stanley 2, skipping from Tunnel 8 back to Tunnel 2, etc.)
 - h. failing to abide by the rules and regulations as set forth herein and as established by the Club,
 - i. acting in a manner incompatible with the standard conduct which may harm the reputation of the Club.

The Club reserves the right to deem future conduct inappropriate as it sees fit to enhance the Club.

3. Any member accused of improper conduct shall be notified of the Club's proposed disciplinary action. The Club may suspend or terminate all membership privileges without notice as per the recommendations and decisions of the Club or Review Board.
4. The Club may restrict or suspend some, or all, of a member's family or guest's Club privileges. Restricted, suspended or terminated members will not necessarily be entitled

to a refund of any membership deposit, dues or charges based on the account of the restricted action set forth.

5. Membership dues and charges shall continue to accrue in full prior to reinstatement.
6. Terminated memberships will be treated as a resigned membership and the membership deposit will be returned in accordance with the resigned membership policy. Refunds will not be made until said member pays all accounts in full.

TERMINATION OF MEMBERSHIP WITH CAUSE

The Membership privileges of any Member may be terminated or suspended by Fairmont or the Member Club Board (referred to as "the Club" upon the occurrence of any of the following events:

1. The failure of a Member to pay dues, fees or charges or other indebtedness within the times established by the Club or Fairmont.
2. The determination by the Club or Fairmont that a Member has engaged in conduct which, in the Club or Fairmont's sole discretion, is reasonably calculated to endanger, negatively impact the welfare, interest, or character of the Club or Fairmont, or for any conduct in violation of the rules and regulations set out in this document or other operating rules or regulations of the Club or Fairmont.

CONTACT INFORMATION

Tee Time Reservations	403 762 6801
Steven Young, Director of Golf	403 762 6878
Dan Nolin, Golf Course Superintendent	403 762 6032
Andrew Szewczuk, Golf Operations Manager	403 762 1765
Alice Chaloner, Golf Reservations Manager	403 762 1727
Henry Willett, Golf Group & Revenue Manager	403 762 6838
Men's Division, Chris Lambe	403 996 0240
Ladies Division	www.banffspringsgolfclub.com
Club Information	www.banffspringsgolfclub.com

LOCAL RULES

The Rules of Golf, as governed by Golf Canada, apply to all Banff Springs Golf Club events, except where modified by local rules. Additional league or event-specific rules in addition to below may be added on a case by case situation. The following standard local rules will be in play for members and member events.

1. All water hazards are defined by yellow stakes.
2. Lateral water hazards are identified by red stakes.
3. Stones in bunkers are removable obstructions.
4. Out of bounds is defined by white stakes (holes 1, 2, 3, 5, 6, 15, 16, 17 & 18).
5. You may take a 1 club length drop from all paths, roadways & any fallen trees, no closer to the hole.
6. Any ball coming to rest in damage caused by animals, including in bunkers is entitled to 1 club length relief, no closer to the hole and in the same condition. For example, in rough, relief drop must still be in rough; in bunkers, relief is still in the bunker, no closer to the hole. You can rake the bunker then place your ball.
7. Any shot striking an animal may be replayed without penalty.
8. White tees on Hole 15 are the player's choice if all in the party agree, unless tournament rules dictate otherwise.
9. In order to respect our location within a wildlife corridor and other golfers using the facility, music must be contained within your own golf cart. The acceptability of the level of music being played will be at the sole determination of Fairmont staff with any requests to reduce volume needing to be completed immediately.
10. The fescue on the left side of Hole 10 is considered a lateral hazard.